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Approved For Release 2002/08/06 : CIA-RDP68B00724R000100220017-9

25X1A

☐ 9122-69
Copy 9 of 9

MEMORANDUM FOR: Chief, Audit Staff

8 OCT 1969

SUBJECT: Report of Audit - Office of Special
Activities 1 December 1967 to
30 November 1968

25X1A REFERENCE: ☐ 8995-69, dated 25 June 1969.

The following is our reply to the recommendations
made in subject audit report:

A. Recommendations for Detachment "G":

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1. Recommendation Para 9. "We recommend
that the detachment prepare a policy directive
for insuring ☐ vehicles consistent with the
requirements of ☐

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Action Taken: A policy establish-
ing uniform standards for insuring ☐
vehicles was prepared by the Detachment
effective 1 August 1969. As insurance
renewals occur, the coverage will be in
compliance with this directive. (See
Tab A)

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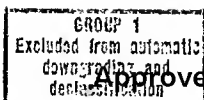
25X1A 2. Recommendation Para 10. "We recommend
that the ☐ advance account be
transferred to Headquarters."

25X1A Action Taken: ☐ has
been transferred PCS to Headquarters.
His advance account was closed at that
25X1A time. ☐ replacement has been
given a Headquarters advance and he will
account to Headquarters monthly.

3. Recommendation Para 11. "We recommend
that Imprest Fund custodians be provided with
cash boxes and that access to cash funds be
restricted to fund custodians."

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HANDLE VIA ☐
CONTROL SYSTEM



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Action Taken: Cash boxes have been acquired and issued to each fund custodian. Access to cash has been restricted to fund custodians.

25X1A 4. Recommendation Para 12. "We recommend that project headquarters prepare a consolidated [] change request for equipment shipped to and that Detachment personnel conduct an inventory of property located at [] for verification of the items shipped.

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Action Taken: Inventories have been conducted and action has now been taken to complete the transfer of accountability to Detachment "H". (See Tab B.)

B. Recommendation for Headquarters:

Recommendation Para 13. "We recommend that the OSA Comptroller's Office establish a procedure to verify all unliquidated obligations with appropriate officials and adjust balances as necessary."

Action Taken: A procedure to verify unliquidated obligations has been established and an initial review has been made. (See Tab C & D)

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[]
DONALD H. ROSS
Brigadier General, USAF
Director of Special Activities

Attachments:
As stated above

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B&FD/Compt/OSA/rgu (30 Sept. 69)
Distr: Cy 1 & 2-C/Audit Staff, w/atts
Cy 3-D/SA, w/atts
Cy 4-Compt/OSA, w/atts
Cy 5-D/M/OSA, w/atts
Cy 6-CMD/Compt/OSA, w/atts
Cy 7-PD/Compt/OSA, w/atts
Cy 8-B&FD/Compt/OSA, w/atts
Cy 9-RB/OSA, wo/atts

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Report of Audit - OSA 1 Dec. 1967 to 30 Nov. 1968

FROM:

Comptroller, OSA

EXTENSION

4526

NO.

9122-69 25X1A

DATE

30 Sept. 1969

TO: (Officer designation, room number, and building)

D/SA

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. DC/B&FD/Compt/OSA
(Coordination)

2.

3. C/B&FD/Compt/OSA
& A/Compt/OSA
(Coordination)

4.

5. D/SA
(Signature) 25X1A

6.

7. RB/OSA
(Distribution)

8.

9.

10.

11.

12.

13.

14.

15.

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*Attach papers for your
Signature which responds
to recommendations of
Audit Staff - Recommend
Signatures*

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